

**GENERAL GRAND CHAPTER ORDER OF THE EASTERN STAR tm
"WORLDWIDE THE FAMILY OF GOD MARCHES TOGETHER"**

MARKETPLACE RULES AND REGULATIONS

APPLICATION & ALLOTMENT FOR SPACE

All persons or companies must file a space application. The General Grand Chapter Vendor Chairman has the right to refuse any application for any reason and in the best interest of the General Grand Chapter.

Spaces shall be allotted by the vendor chairman. Spaces shall not be assigned until the space rent is paid in full and an insurance policy has been received by the vendor chairman.

PAYMENT OF SPACE

50% of the total rent due must be remitted with the signed contract on/or before June 1, 2024 and the balance due on/or before September 1, 2024.

SUB-LEASE SPACE AND EXCLUSIVE RIGHTS FOR MERCHANDISE

No vendor shall sub-lease any portion of their allotted space. No vendor shall be given exclusive rights for any merchandise.

CARE OF BOOTH

ALL coverings must be removed before 8 AM each morning. All vendors shall keep their space clean and in good order.

INTERNET AND ELECTRICITY/ LIGHTING

Vendors will be provided free internet access. The Myrtle Beach Convention Center has a form on their website <http://www.myrtlebeachconventioncenter.com> for vendors to order additional electric/lighting other than the general illumination already in the vendor area. All vendors must arrange for any wired access and electricity using the Convention Center Wi-Fi. The cost involved to be paid by the vendor.

ADDITIONAL ITEMS FOR VENDOR BOOTH

Additional items may be ordered from ENVENTS using form on General Grand Chapter website www.easternstar.org. Cost of items ordered is to be paid by the vendor.

MATERIALS AND CONSTRUCTION

No signs or rugs may be pasted, glued, tacked or stapled to floors or walls in the marketplace.

RESTRICTIONS

No vendors shall show goods that are noisy or objectionable to surrounding vendors. The use of a microphone by a vendor is prohibited. No food or drink is to be sold for consumption on the Myrtle Beach Convention Center premises except by the official concessionaire who has been given this privilege by the Convention Center.

SAFETY AND FIRE REGULATIONS

Open flames of any kind are not permitted in any booth. Absolutely NO MERCHANDISE will be permitted in the aisles. Any merchandise, tables or displays of any kind must not exceed ten (10) feet from the back wall.

TABLES

If you need additional tables, you may bring your own.

MOVE-IN DAY

The loading dock gate will open at 9:00 A.M. on move-in day. The loading dock gates will close at 5:00 P.M. so you need to be inside before 5:00 P.M. To get to the loading dock enter from **Farlow Street off 21st Avenue. Turn right after passing through the guard shacks and proceed right to the gate.**

SHIPMENTS

The Myrtle Beach Convention Center cannot receive any merchandise shipments by freight or mail before the convention or during the convention. They are not setup to store any items. Be sure you have all merchandise you will need with you on move-in which is Thursday, October 24, 2024.

PACKING AND MOVE-OUT

No merchandise may be removed until the close of the convention on October 31, 2024, at noon.

LIABILITIES

The General Grand Chapter, Order of the Eastern Star, will not be responsible for any injury that may happen to vendors or their employees or for the loss or damage to any goods from any cause whatsoever while in transit to/or from or while in the Myrtle Beach Convention Center.